

**SHRI G S INSTITUTE OF TECHNOLOGY & SCIENCE, INDORE**

**Minutes of 16<sup>th</sup> IQAC Meeting held on 28/03/2024**

03 MAY 2024

Ref: 136

Date: 02/May/2024

A meeting of IQAC was held on 28/03/2024 at 04:00 PM in the Boardroom of the institute. The meeting was chaired by Chairperson of IQAC, Prof. Rakesh Saxena.

Following members were present:

1. Dr. Rakesh Saxena
2. Dr. Rakesh Khare
3. Dr. Vijay Rode
4. Dr. H. K. Verma
5. Dr. P.P. Bansod
6. Shri Tapan Mukherjee
7. Shri Vinod Sathe
8. Dr. Sandeep M. Narulkar
9. Dr. Girish Thakar
10. Dr. J. T. Andrews
11. Dr. Neha Kawatheka
12. Dr. Sudhir Tiwari
13. Dr. Vandan Tiwari
14. Dr. Arun Parikh
15. Dr. Nitish Gupta
16. Dr. Lalit Purohit
17. Dr. Manoj Chouksey
18. Dr. Rachna Navalakhe
19. Dr. Rajesh Khatri
20. Ms. Rekha Jain
21. Dr. K.K. Dhakar
22. Shri C.P. Singar
23. Shri Sunny Ganavadiya

The meeting commenced with a welcome note to all the members by IQAC Coordinator Prof. R. K. Khare. Prof. Khare communicated minutes and action taken report of previous 15<sup>th</sup> IQAC meeting held on 28/03/2024 to all the members present.

Following are the agenda wise deliberations of the meeting –

**Agenda Item 1 : To confirm the minutes of 15<sup>th</sup> IQAC meeting held on 28/03/2023.**

The minutes of 15<sup>th</sup> IQAC meeting held on 28/03/2024 were presented by Prof. R.K. Khare, and they were subsequently confirmed by the attendees.

**Agenda Item 2 : To present the action taken report of 15<sup>th</sup> IQAC meeting.**

The action taken report of the 15<sup>th</sup> IQAC meeting was presented to all members.

**Agenda Item 3 : Academic and Administrative Audit (AAA) of session 2023-24**

It was decided that the AAA audit should be conducted during the first fortnight of the month of April.

**Agenda Item 4 : Submission of DPAQIC minutes by departments to IQAC for discussion**

The departments are required to send the DPAQIC minutes to IQAC in a timely manner. These minutes will be thoroughly discussed in IQAC meetings. Additionally, the IQAC will review the AAA reports of various departments during its meetings. The deliberations on both the DPAQIC and AAA reports will be communicated back to the respective departments.

**Agenda Item 5 : Submission of SSR in light of the approved IQA**

It was discussed that the SSR should be completed in all aspects along with proper proof documents. The report should be presented to the institute before submission.

**Agenda Item 6 : Any other matter with the permission of the Chair.**

Under this, it was discussed that a talk by some learned external expert should be conducted soon in order to ensure proper submission of SSR.

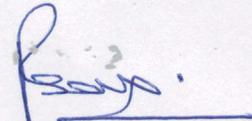
The meeting ended with the vote of thanks to the chair.



Prof. R. K. Khare  
IQAC Coordinator



Prof. P. P. Bansod  
Co-Coordinator, IQAC



Prof. R. K. Saxena  
Chairman, IQAC

Cc to all HODs