SHRI G S INSTITUTE OF TECHNOLOGY & SCIENCE, INDORE

No. Regr/Acad_com/2025/930

Date: 01/Aug/2025

Minutes of the Standing Committee meeting held on 01/Aug/2025

The 43rd meeting of the Standing Committee of the institute was held on **01/Aug/2025** at **10:30 AM** in the Spandan Hall, ATC Building of the institute. Following members have attended the meeting:

1.	Prof. Neetesh Purohit	Chairman
2.	Prof. Lalit Purohit	Dean (ARSD)
3.	Prof. M D Dandekar	Dean (IPFA)
4.	Prof. S M Narulkar	Member
5.	Prof. Meena Tiwari	Member
6.	Prof. Andrew Thomas	Member
7.	Prof. G Thakar	Member
8.	Prof. Sudhir Tiwari	Member
9.	Prof. S K Jain	Member
10.	Prof. K K Sharma	Member
11.	Prof. Nitish Gupta	Member
12.	Prof. Rajesh Khatri	Member
13.	Prof. Sandeep Bhongage	Member
14.	Prof. Rachana Navlakhe	Member
15.	Prof. Neeraj Jain	Member
16.	Prof. Prof. Arun Parakh	Controller (Exams), Member
17.	Prof. Vinod Parashar	Member
18.	Prof. Shekhar Sharma	Spl Invitee
19.	Prof. Pranavesh Ganai	Spl Invitee
20.	Prof. G G Soni	Spl. Invitee
21.	Prof. Sunil Ahirwar	Spl Invitee
22.	Prof. Nidhi Oswal	Spl Invitee
23.	Mrs Sujata Negi	Spl Invitee
24.	Mrs. Anupama Paliwal	Spl. Invitee

Agenda 1: To Review and Approve the Scheme and Syllabus for B.Tech. First Year, with effect from the AY 2025-26.

Resolution: The presented scheme and syllabus for the 1st year of B.Tech. program (common to all branches) prepared after incorporating all suggestions received after the academic council meeting, were comprehensively reviewed. The deliberations took place at length, and then, after incorporating various suggestions the modified Scheme and Syllabus, as placed at **Annexure-I** and **Annexure-II,** are unanimously approved for implementation w.e.f. 2025 batch.

Furthermore, it was suggested that the departments for which the proposed courses have been modified should again conduct their respective BoS (Board of Studies) meeting, preferably

within 1 week, to consider the modified part/course and submit its fresh recommendations to the Dean (ARSD).

Agenda 2: To Review and Finalize the Induction Program for First-Year UG Students and Orientation Program for First-Year PG Students Admitted in the July 2025 Session.

Resolution: The proposed modified Induction Program for first-year UG students and the Orientation Program for first-year PG students, scheduled for the July 2025 intake, were discussed in detail. The tentative schedule for both programs as placed at **Annexure-III** and **Annexure-IV**, was approved.

Agenda 3: To Discuss & finalize the Syllabus of BTech 1st year (common to all branches) as per the final scheme.

Resolution: The syllabi of all the subjects were discussed and approved for implementation w.e.f. 2025 entrant batch batch. (Annexure-2). Also, the coordinators from various departments were finalized as per the below Table.

Table 1: Coordinators for various 1st year subjects.

Subject Code	Subject Name	Coordinators
Semester - I		
MA10021	Mathematics for Engineers	Prof. Rachana Navlakhe
HU10181	Understanding Bharat	Prof. M. Dandekar
IT10007	Fundamentals of Information Technology and Artificial Intelligence	Prof. K. K. Sharma Prof. Anuradha Purohit
ME10008	Overview of Mechanical Engineering and Graphics	Prof. B. S. More Prof. Basant Agrawal
PH10009	Applied Physics	Prof. J. T. Andrews
CH10010	Applied Chemistry	Prof. Nitish Gupta
Semester - II		
MA10509	Mathematics for Data Science	Prof. Smita Verma
EE10510	Fundamental of Electrical and Electronics Engineering	Prof. Preeti Trivedi Prof. Shailendra Sharma
HU10512	Languages for Engineers	Dr. Sarika Tiwari
CE10513	Fundamentals of Civil Engineering and Applied Mechanics	Prof. S. M. Narulkar
PY10514	Biology for Engineers	Prof M Tiwari
IP10584	Design Thinking and Manufacturing Practices	Prof. G. Thakar

Agenda 4: Allotment of teaching load to senior faculties of the department for teaching 1st year courses.

Resolution: Under this item, it was resolved that all the senior Professors from the respective department shall be involved in the teaching of 1st year courses and will coordinate the academic activities related to the subject.

Agenda 5: Allotment of teaching load to faculties for 2nd - 4th year UG courses and PG courses.

Resolution: The Dean (ARSD) reiterated that the minimum teaching load for Professor, Associate Professor & Assistant Professor shall be 14 Hrs/week, 14 Hrs/week, 16 Hrs/week respectively, as per the guidelines of UGC/AICTE. Additionally, 2Hrs/week of teaching load relaxation shall be there for Director/Dean/Head of Department/Prof. I/C. The evaluation of subject, seminars, Mentor-Mentee interaction, remedial classes and project load shall be over and above the designated minimum teaching load. It was also clarified that the teaching load/week assigned to faculties in the previous semester can be assigned as per the requirements of the department.

Agenda 6: Any other item with the permission of the Chair.

Resolution: Under this agenda, two matters were discussed and resolved as follows:

- **Item 6(a): Student Request for Reconsideration of Expulsion**

A request submitted by students seeking reconsideration of the six-month expulsion order (Order No. SGSITS/PC/Order/2025/04 dated 15-05-2025) issued by the Chief Proctor was presented before the House. After detailed deliberation, the House unanimously resolved to reject the request and to uphold the original decision.

- **Item 6(b): Attendance Relaxation Request from Students Engaged in Startup Activities**

A representation was received from two third-year Mechanical Engineering students requesting relaxation in attendance requirements, citing active involvement in startup ventures demanding significant time and effort. After thorough discussion, it was resolved to constitute a committee to draft a formal policy framework to address such cases in the future. The committee will comprise the following members:

- **Prof. S.M. Narulkar** – Chairperson
- **Prof. A. Thomas** – Member
- **Prof. Neeraj Jain** – Member

Until the recommendations of the committee are approved by the competent authority and a formal office order is issued, all students are directed to adhere to the existing attendance norms.

- **Item 6(c): Proposal for Financial Assistance to M.Tech/Ph.D. Students and JRFs**

The matter of providing financial support to M.Tech/Ph.D. scholars and Junior Research Fellows (JRFs) was discussed. Considering their involvement in various academic and institutional activities—such as laboratory work, research, teaching assistantship, incubation support, and SARTHI-related tasks—it was resolved that such students may be compensated at the rate of ₹100 per hour, subject to a monthly ceiling of ₹10,000 per student.

The meeting was adjourned and later resumed on 13th August 2025 at 12:15 PM in the Board Room of the Institute. The following additional items were discussed and resolved:

(i) Faculty Involvement in Research and Kumbh Mela 2028 Proposals

It was proposed that all faculty members actively engage in research activities and submit research proposals. In particular, for the upcoming Kumbh Mela 2028, faculty members are encouraged to identify and work on research problems relevant to the event, within their respective domains of expertise.
The Dean (ARSD) will circulate the prescribed format for submission of these research proposals.

(ii) CTA Department reestablishment and New Course Proposal by CTA

It was decided that the Department of Computer Technology and Applications (CTA) will function independently from the Department of Information Technology (IT). Additionally, the CTA Department is in the process of proposing a new academic program:
Bachelor of Computer Applications (BCA), for approval by the competent authority.

(iii) Minutes of BoS of Information Technology and Computer engineering departments

The minutes of the meeting were reviewed and it was unanimously resolved that the first-year course *Information Technology & Artificial Intelligence* shall fall under the purview of the Board of Studies (BoS) of the Information Technology Department. In future, the course will be delivered collaboratively by the Departments of Information Technology, Computer Engineering, and Computer Technology & Applications (CTA).

It was further resolved that, moving forward, the timetables of the IT, Computer Engineering, and CTA departments shall be coordinated and prepared jointly to facilitate the sharing of faculty resources for courses with overlapping or similar content.
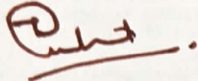
Additionally, the proposal regarding the potential merger of the IT and Computer Engineering departments was taken up for preliminary discussion. It was agreed that further deliberations on this matter will be carried out in due course. (See annexure - V-A & V-B)
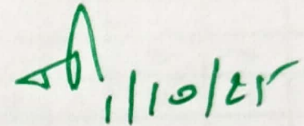
(iv) Fees revision for NRI seats

Admission under the NRI quota for various courses has been ongoing at the institute for several years. However, the fee structure for NRI students has not been revised during this period. After due deliberation, the House resolved that the fees for NRI students should be revised in view of current academic and infrastructural requirements. It was proposed and approved that the revised fee for NRI students shall be USD 4000.

The meeting concluded with a vote of thanks to the Chair.

(Prof. Lalit Purohit)
Dean (ARSD)

1/10/25

(Prof Neetesh Purohit)
Director