

SHRI G.S. INSTITUTE OF TECHNOLOGY AND SCIENCE, INDORE

Action taken report for the Students Feedback taken in semester A.
(July-Dec 2023)

CIVIL ENGINEERING AND APPLIED MECHANICS DEPARTMENT

In a meeting of the department in the beginning of the semester, Head of the department suggested to all the faculty following measures-

1. Teachers are suggested to take classes at their scheduled time slots, and classes if cancelled due to any reasons, to be informed at-least one day prior to the students.
2. One slot is kept every week in the time table for mentor-mentee meeting in which mentor motivates their mentee, resolve their academic issues and discuss other matter of their interest.
3. Young faculty are assigned to a senior faculty as their mentor for guiding them in all academic and administrative matter of the department and Institute.
4. HOD also informed confidentially to the faculty member about their feedback and asked them to improve upon that.

Based on the feedback of the students following is decided-

- Classes should be taken on top priority and course shall be fully covered during the lecture plan. If there is any meeting during class one should present in the class rather than the meetings or alternate arrangement must be done.
- In the lab classes assignments/lab journal shall be evaluated with viva voce and grade allotment to the students regularly. In addition, faculty should clear the doubts of students in the subject in any topic and motivate them for their upliftment.