

## Outline for Report Write-up of Major Project Phase – I (Semester A)

S.No.	Contents of the Write-up	Sub-Contents	Page Limit/Content Limit
1.	CONTENTS	Contents (Chapter-wise and Section-wise)	As per yours FYP (Major Project Phase - I) Report Requirements
		List of Figures	
		List of Tables	
		List of Abbreviations	
2.	CHAPTER – 1: INTRODUCTION	1.1 Background of the Project	Up to 1 Page
		1.2 Challenges to be Addressed	2-3 Para
		<b>1.3 Motivation behind the Project</b>	2-3 Para
		1.4 Project Issues	1-3 Para
		1.5 <b>Scope of the Project</b> (Boundaries to which project work can be executed)	At most 1 Para
3.	CHAPTER – 2: LITERATURE REVIEW	2.1 ( <b>About Chapter – 2</b> followed by sub-section headings such as; 2.1.1, 2.1.2, and so on) [Detailed Concepts and Know-how from Different Sources – Journal Articles/Papers, Conference Papers, Books/eBooks, Technical Reports, Website/Weblink Sources and other eResources relevant to the FYP Work along with Proper Literature Citations (Reference Sources)**]	4-6 Pages
		2.2 Significant Insights from the Literature (Summarized Overview)	2-3 Para
		<b>2.3 Gaps identified from the Literature</b>	1-2 Para
4.	CHAPTER 3: PROBLEM FORMULATION	<b>3.1 Linkage between Gaps Identification and Problem Identification</b>	1-2 Para
		<b>3.2 Problem Statement</b>	1-2 Para
		<b>3.3 Objectives of FYP</b> (Framing of Project Objectives)	With proper numbering ( <b>3 in Number</b> )
5.	CHAPTER 4: PROPOSED METHODOLOGY	4.1 Proposed Project Model (Physical)/About the Questionnaire or Opinion-based Survey	2-3 Para
		<b>4.2 Methodology to be Adopted</b> (Methods or Processes to develop and make the Physical Project Model/Analysis Tools for Survey-based Project)	Up to 1 Page
		<b>4.3 Flowchart Illustration of Framework to develop and make the Physical Project Model/ Framework for Survey-based Project</b> (along with the <b>Description of Flowchart</b> )	1-2 Pages <b>(Diagrammatical Illustration along with its Description)</b>
6.	CHAPTER 5: CONCLUDING REMARKS	5.1 <b>Summarization</b> of Project Work (MPP – I)	2-3 Para
		5.2 Future Directions of Proposed Project Work (About remaining portion to be completed in final semester)	Up to 1 Page
		5.3 <b>Expected Outcomes</b> and Discussions	Up to 1 Page
7.	REFERENCES	As per the <b>ASME Referencing Style**</b>	As per the <b>Reference Citations in Literature and Other Sections**</b>
8.	APPENDICES	Likewise Appendix – I, Appendix – II, and so on (for some specific notations, specific formulae being employed, questionnaire framed, etc.)	As per yours FYP (Major Project Phase - I) Report Requirements

## **Guidelines for Writing the FYP/Major Project Phase – I (Semester A) Report:**

1. The number of page counts for the entire FYP/Major Project Phase – I (Semester A) report write-up is limited to **25**.

2. The entire FYP/Major Project Phase – I (Semester A) report must be written with the font type as **Times New Roman** and its main content must incorporate the 1.5 lines spacing.

3. The font sizes for the report write-up should be incorporated accordingly as such;

Title of the Project: **16** (To be written in bold; UPPERCASE)

Main headings: **14** (To be written in bold; UPPERCASE)

Sub-Headings: **12** (To be written in bold; Title Case/Title Capitalization: For e.g.; Development of an Integrated Framework for Industry 4.0 Best Practices)

Main Content of the Write-up: 12 (Not bold; Sentence Case)

References: 10 (Not bold; as per the ASME referencing style)

4. Plagiarism Check: The similarity is allowable up to **only 20% as per the norms laid out by SGSITS Academic council**. It is to be incorporated for only main content of the report write-up (Note: ***Mandatorily abide by this while writing in your own words***).

5. The tables and figures must be clearly labelled and included in the FYP/Major Project Phase – I (Semester A) report write-up at appropriate places only as cited in the examples as such;

**Table 1.** Contents of the Table (to be written above the table; Font Size: 11; Title Case/Title Capitalization)

**Figure 1.** Flow Diagram of the Process (to be written below the figure; Font Size: 11; Title Case/Title Capitalization)

6. The **references\*\*** at the end of main contents in the FYP/Major Project Phase – I (Semester A) report write-up must strictly adhere by the **ASME referencing style\*\***.

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