

REPORT OF OBSOLETE ITEM (S) AS PER ANNUAL PHYSICAL VERIFICATION-
20 & 20

Name of Department:

Name of Laboratory:

S.	Name of item(s) with complete Specifications	Date of Purchase	Qty.	Rate	Total Amount (Book Value)	Grant Head (under which purchased)	Reason	Whether similar item(s) available or not ?	Stock Ledger (Page & Sr. No.)
1	2	3	4	5	6	7	8	9	10

Laboratory Incharge

Head of Department

Convenor (APV)

Recommendations of Expert Committee:

S.No.

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AS PER ANNUAL PHYSICAL VERIFICATION- 20 & 20

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	Reason for Recommendations	
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	Complete Specifications	

Laboratory Incharge

Head of Department

Convenor (APV)

Date -----

Director

Recommendations of Expert Committee:

**SUMMARY OF OBSOLETE ITEM (S) AS PER ANNUAL PHYSICAL VERIFICATION-
20 & 20**

Name of Department:

S.	Name of Laboratory:	Total No.of item/Qty.	Total Amount (Book Value)	Remarks
1	2	3	4	6

(Name) Head of Department