

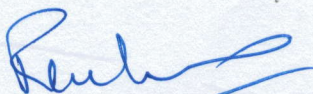
SHRI G S INSTITUTE OF TECHNOLOGY & SCIENCE, INDORE

Action Taken Report (ATR) of 11th IQAC Meeting held on 19/01/2023

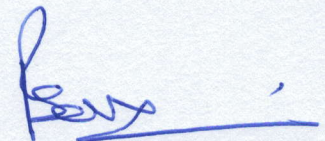
Date: 15.03.2023

- 1 Shri Tapan Mukherji raised the point about academic and administrative audit to be done by the internal & external audit committee. However the next upcoming internal / external audit is to be done in the new format available on the NAAC website. It has been decided that external audit will be done by external committee.
- 2 For continuous monitoring & academic audit, an internal committee consisting of minimum three members is to be reconstituted.
Action Taken 1 and 2: For internal Academic/Administrative audit, a committee consisting of following five members is formed.
 - 1 Dr. V. Rode (Chairman)
 2. Dr. M.L. Jain
 3. Dr. Neha Kawathekar
 4. Dr. G. Thakar
 5. Dr. Shekhar Sharma
- 3 It was discussed that course file should be compulsorily submitted by each faculty member to the HoD of the department. This will be part of annual assessment. Self-feedback collection & analysis is to be done by every faculty member. Other feedbacks such as course end survey, parent survey, alumni survey, employer survey etc. are to be conducted at department level, analyzed by HoD's & action taken report at the end of every semester is to be submitted to central Committee. Course file format is to be finalized at the institute level.
Action Taken: Course file format is already circulated in the departments by NBA committee of the institute. For feedback analysis, an Institute level committee is in force consisting of Prof. Neeraj Jain (HSS Deptt.) & Sh. Ashish Mahajan (MBA Deptt.) as member.
- 4 For NEP implementation at the institute level, a committee is to be formed.
Action Taken: For implementation of NEP at institute level a committee of following members is formed.
 1. Dr. S. Manepatil
 2. Dr. J.T. Andrews
 3. Dr. Urjita Thakar
 4. Dr. Smita Verma
 5. Dr. Neeraj Jain
 6. Dr. Mayura Kemkar
- 5 Green audit, Gender audit & code of conduct policy document to be revised & a report is to be presented in the next meeting of IQAC.

Action Taken: Under Process.



Prof. R. K. Khare
Coordinator, IQAC



Prof. R. K. Saxena
Chairman, IQAC