

Shri Govindram Seksaria Institute of Technology & Science, Indore
Minutes of the 19th meeting of Internal Quality Assurance Cell (IQAC)

No. Dir/IQAC/2025/ 1212

Date: 02nd Jan 2025

The 19th meeting of **Internal Quality Assurance Cell (IQAC)** was held on 30th December 2024 at 4:00PM in Conference Room of the institute.

Following members were present

| | | |
|-----|-----------------------|---|
| 1. | Prof. Neetesh Purohit | Chairman & Director |
| 2. | Dr. D.A. Mehta | IQAC Director |
| 3. | Dr. Urjita Thakar | IQAC Coordinator |
| 4. | Dr. S.M. Narulkar | Member |
| 5. | Dr. Rakesh Khare | Member (Immediate past IQAC Coordinator) |
| 6. | Dr. Milind Dandekar | Member (Dean Infra. Planning & Dev, Finance, Admin) |
| 7. | Dr. Lalit Purohit | Member (Dean Academics, R&D, Skill Dev) |
| 8. | Er. V.R. Sathe | Member (from Industry) |
| 9. | Dr. Swagata Gupta | Member (External NAAC Expert) |
| 10. | Dr. Shekhar Sharma | Invitee (Member, AAA Committee) |
| 11. | Dr. Vinod Pare | Invitee (---"-----) |
| 12. | Dr. Manoj Choukse | Invitee (---"-----) |
| 13. | Dr. Anjulata Yadav | Invitee (---"-----) |
| 14. | Shri Mukesh Sakale | Invitee (---"-----) |
| 15. | Dr. Girish Thakar | Special Invitee |
| 16. | Dr. Arun Parakh | Special Invitee |
| 17. | Shri Vivek Tiwari | Special Invitee |

The meeting commenced with a welcome note by IQAC Director Dr. D. A. Mehta. The Director and Chairman IQAC in his opening remarks informed about the new evaluation categories of accreditation by NAAC and emphasised that quality practices be followed. Following are the deliberations of the meeting –

Item No. 1: To confirm the minutes of 18th IQAC meeting held on 19th September 2024.

Minutes of 18th meeting of IQAC held on 19th September 2024 were presented by IQAC Coordinator Dr. Urjita Thakar. The same were confirmed by the members.

Item No. 2: To present Action taken Report of 18th Meeting of IQAC.

Action taken report of 18th Meeting of IQAC was presented in the meeting.

Item No. 3: To present and finalize AQAR of year 2023-24.


The Annual Quality Assurance Report of year 2023-24 was presented by Dr. Vinod Pare and Dr. Manoj Chouksey. The report was approved by the IQAC.

Item No. 4: Any other item with permission of Chair:

Following points were taken-up with permission of Chair.

- I. The report of NAAC Peer team visit on 22-23 August 2024 was presented and the scope of improvement in light of NAAC Peer Team Visit report was discussed.
- II. The document on "Code of Conduct and Professional Ethics" was discussed and recommended for presenting the same in Staff Council of the institute.
- III. It was resolved that well documented Policies should be framed for various activities in the institute. The AQAR Committees will thoroughly discuss and prepare the policies as per details given in Annexure-I and present the same in the next meeting of IQAC.


(IQAC Coordinator)


(IQAC Director)

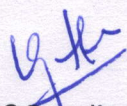

(Director & IQAC Chairman)

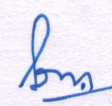
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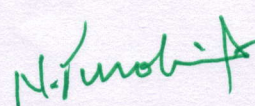
TENTATIVE LIST OF POLICIES

| S. No. | Name of Policy (Policy for/ Regarding/ Related to....) | To be prepared by Committee for Criteria No. |
|--------|---|--|
| 1. | Curriculum Design & Development and Implementation | 1 |
| 2. | NEP Implementation – Format Of Scheme, Rules For Credits Required For Major / Minor Degree, Multiple Entry / Multiple Exit etc. | 1 |
| 3. | Skill Development | 1 |
| 4. | Blended Learning (MooCs) and credit transfer for MooC/ NPTEL courses | 2 |
| 5. | Differential Learning | 2 |
| 6. | Student Mentoring | 2 |
| 7. | Teaching-Learning for Differently-Abled students | 2 |
| 8. | Inclusion of Indian Knowledge System (IKS) in Teaching-Learning | 2 |
| 9. | Research and Research Ethics Policy | 3 |
| 10. | Innovation and Incubation (IIP Policy) | 3 |
| 11. | Intellectual Property Rights (IPR Policy) | 3 |
| 12. | Research Promotion | 3 |
| 13. | Research Consultancy | 3 |
| 14. | Infrastructure Development | 4 |
| 15. | Infrastructure Maintenance | 4 |
| 16. | Anti-Ragging | 5 |
| 17. | Attendance - For Employees | 6 |
| 18. | IT | 6 |
| 19. | E-Governance | 6 |
| 20. | Grievance Redressal | 6 |
| 21. | Attending FDPs/Workshops/Seminars by Faculty and Staff | 6 |
| 22. | Organizing FDPs/Workshops/Seminars | 6 |
| 23. | Consultancy | 6 |
| 24. | Testing | 6 |
| 25. | Gender Sensitization and Women Empowerment | 7 |
| 26. | Institutional Scientific Social Responsibility (ISSR Policy) | 7 |
| 27. | Waste Management | 7 |
| 28. | E-Waste Management | 7 |
| 29. | Green Campus | 7 |
| 30. | Energy Usage | 7 |

More policies may be suggested and drafted as deemed necessary by various criteria teams.


(IQAC Coordinator)


(IQAC Director)


(Director & IQAC Chairman)