## SHRI G S INSTITUTE OF TECHNOLOGY & SCIENCE, INDORE

Minutes of 14th IQAC Meeting held on 22/09/2023

Date: 22/September/2023

14<sup>th</sup> meeting of IQAC was held on 22/09/2023 at 03:00 PM in the board room of the institute. The meeting was presided over by Prof. R. K. Saxena.

Following members were present:

- 1 Prof. Rakesh Saxena
- 2 Prof. R. K. Khare
- 3 Prof. H. K. Verma
- 4 Prof (Mrs.) Anjana Jain
- 5 Prof. Lalit Purohit
- 6 Prof. B. S. More
- 7 Prof. Manoj Chouksey
- 8 Dr. K. K. Dhakad
- 9 Mr. C. P. Singar
- 10 Mr. Sunny Ganavdiya

The meeting was initiated by Prof. Rakesh Saxena with a formal welcome message to all the members. Following are the agenda wise deliberations of the meeting -

## Agenda Item 1: To confirm the minutes of 13th IQAC meeting held on 28/06/2023.

The minutes of 13<sup>th</sup> IQAC meeting held on 28/June/2023 was presented by Prof. R. K. Khare, the minutes were confirmed by the house.

## Agenda Item 2: To present the action taken report of 13th IQAC meeting.

The action taken report of the 13th IQC meeting was presented to all members.

## Agenda Item 3: Any other matter with the permission of the Chair.

Following discussion were made:

- 1. Students from each branch undergo the practical course IP 10581 (Manufacturing Practices). It is suggested to arrange a visit for these students to IDEA Lab and CIDI once during their course as a part of the subject IP 10581..
- 2. Idea lab should select a batch of 30 students from HU10700 (UHV) for training/work across the UG courses in the first year.
- 3. It is decided to convey a message across the departments to write the syllabus with uniformity and as per format. Specifically, Course Outcomes (COs) should be written as per the guidelines provided. A presentation of the departments regarding the same need to be arranged.

The meeting ended with the vote of thanks to the Chair.

Prof. R. K. Khare Coordinator, IQAC Prof. R. K. Saxena Chairman, IQAC