

**Sub: Online Registration fees for 2nd Semester B.Tech./B. Pharmacy Regular AB Group/ Regular Repeater students for the semester Jan.-2022 to June- 2022 of the session 2021-22.**

1. All UG Students seeking admission in current semester are required to register themselves by online payment of Tuition, Exam and Misc. Fees as per following schedule through Institute's web portal [www.sgsits.ac.in](http://www.sgsits.ac.in)>Student Login> Student Services >Registration Form.
2. Before taking online registration, they should also make sure that they have returned all library books and have cleared library dues, hostel and other dues, failing which they will not be able to open the registration form.
3. It is **mandatory** for all eligible students to take **online registration through Instt. Portal Only.**
4. In case of any problem the student should contact **0731-2582125, 0731-2582101.** The student may not be permitted to appear in Mid Sem. Test if not registered for the current semester.
5. Students who pay fees by taking **Education Loan** are required to submit their fees through NEFT/RTGS/UPI/DD, for which link is available on the Institute portal. After deposition/transfer of fees in the Institute's Bank Account by NEFT/ RTGS/DD, upload Fee Payment Proof compulsorily for further **Verification and Entry on the portal** by Account Section. They should also ensure that this process is completed before 18/04/2022. There is a Google Form available on the website. The student should furnish all the information on that Google Form and mail it to [sgsitsfo@gmail.com](mailto:sgsitsfo@gmail.com)

Online 2nd Semester Registration from 29/03/2022 to 18/04/2022
Late Fees Rs. 500/- From 19/04/2022 to 27/04/2022
Late Fees Rs. 1000/- From 28/04/2022 to 9/05/2022
Late Fees Rs. 1500/- From 10/05/2022 to 18/05/2022
After 18/05/2022 No student will entertained for any registration
*Students whose eligibility depends upon the result of previous semester, last date shall be counted as 10 days after the declaration of result. Students not getting registered by last date as above may be deprived to appear in the next exam.

6. All the students who have dues for any of the past semester must clear that before registration in the current semester. No students will be entertained for renewal of registration unless past dues are cleared.

7. **All Students should note that:**

**Minimum 75% attendance is compulsory for appearing in End Semester Examination and getting any scholarship.**

8. **OBC/SC/ST** students who are eligible for Post Metric Scholarship on family income basis, are required to fill online Post Metric Scholarship form on [www.scholarshipportal.mp.nic.in](http://www.scholarshipportal.mp.nic.in), and hard copy along with all enclosures to be submitted to Post Metric Scholarship (PMS) Section of the institute for further forwarding to Govt. of M.P. for refund/reimbursement of fees and post metric scholarship amount in students bank accounts directly. For any queries regarding Post Metric Scholarship, the students have to contact PMS section (Accounts Section) of the institute.

  
DIRECTOR

DIRECTOR

Shri G. S. Instt. of Tech. & Sc.  
INDORE-492 003 (M. P.)

Copy to:

- (1) All HODs/All Deans/Director Office
- (2) Coordinator (U.G.) / Controller of Exam
- (3) Coordinator Online Services
- (4) I/c Instt. Website for uploading on Instt. Website
- (5) Registrar/ Finance Officer/ Prof. I/c-Library / Scholarship Section
- (6) Chief Warden Office (7) Admission Section/ PMS Section
- (8) Branch Manager, P.N.B., SGSITS Branch, Indore. (9) Reception Counter