

## **CHECK LIST OF DOCUMENTS FOR CLAIM FILE SUBMISSION**

1. Claim form should be filled in all respect along with claimed amount, duly signed by Insured.
2. All documents pertaining to the Illness, starting from the date it was first detected, i.e., Doctor's consultations, reports / history etc.
3. Original final bill with printed bill number and all payment receipts from the hospital.
4. Break up of Hospital bill/package.
5. Original discharge summary with medical history recorded by hospital. Death Summary, in case of patient's demise during hospitalization.
6. Original medicines bill with cash-memo from the Hospital(s)/ chemist (s) supported by proper prescription/ indents.
7. Invoice and sticker of implant/lens.
8. Indoor case papers from Hospital.
9. All original pathology/radiology report & films with doctor's prescription & payment receipts.
10. MLC/FIR in accidental cases, (if applicable). If MLC not done, then certificate from treating doctor, why MLC was not required.
11. Death certificate (if applicable).
12. Details of previous policies if the details are already not with TPA.
13. Aadhar card/ Pan Card/Driving license/ Passport/ of patient. In case of claim 1 lac and above PAN card + Aadhaar Card of proposer.
14. Proposer's Cancelled cheque with printed name or Passbook copy supported by original to cross verify.
15. In case of delayed intimation (beyond 72 hrs)/submission of claim(beyond 30 days)m, a clarification letter for reason by Insured.
16. In case of Post Hospitalization treatment (limited to 60 days) all supporting claim papers / documents as listed above should also be submitted within 30 days from completion of such treatment (up to 60 days or actual period whichever is less) to the Company / T.P.A.

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